

## ACCOUNTING EXPERIENCE

### **To Whom It May Concern**

This is to certify that Mr. **Ashutosh** was employed with our Accounting firm, **key solution** (Muzaffarnagar) as an Accountant from **Jan 10,2023 to till date**. During this period he demonstrated excellent professional competence and a strong grasp of accounting principles.

### **His key responsibilities included:**

- Preparation and maintenance of financial statements.
- Assisting in tax compliance and audits.
- Handling day-to-day bookkeeping and ledger management.
- Liaising with clients for financial reporting and analysis.
- Managing billing and e-invoicing processes.
- Ensuring compliance with GST regulations, including return filing and reconciliation.

**In addition to his core accounting expertise, Ashutosh is proficient in using various software tools essential for modern business operations, including:**

- Tally Prime
- MS Word
- MS Excel
- MS PowerPoint
- CorelDRAW

His proficiency in these tools, along with his expertise in GST compliance and billing, significantly enhanced the operational efficiency of our organization.

Ashutosh consistently displayed a proactive approach, attention to detail, and a commitment to deadlines, which greatly contributed to the success of our operations.

We wish him all the best in his future endeavours.

For **key solution**.

**Proprietor**

Amit Verma

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