



04th April 2025

Internship Completion Letter

This is to certify that **Ms. Sanjna Patel** was engaged as a **Human Resource Trainee-Recruitment** with **TalentVeda Recruitment Services Pvt Ltd** from **3rd January 2025 to 12th March 2025**.

During her internship, she was actively involved in the **recruitment process**, including sourcing candidates, screening resumes, scheduling interviews, and coordinating with hiring managers. She also assisted in maintaining recruitment databases and ensuring a smooth hiring process.

We believe that Sanjna Patel has gained valuable experience and skills in recruitment during her internship, and we wish her all the best in her future endeavors. We are confident that she will continue to excel in her career.

We sincerely appreciate her dedication and hard work during her time with us and are pleased to have had her as part of our team.

If you require any further information or have any questions, please feel free to contact us.

Name: Sanjana Patel

Designation: **Human Resource Trainee-Recruitment**

Approved by-

Parmod Saini (Founder and CEO)

For and on behalf of TalentVeda Recruitment Services Pvt Ltd

[TalentVeda Recruitment Services Pvt Ltd](#)

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