



Date: 2<sup>nd</sup> July 2025

**Subject: Internship Offer Letter**

Dear Chaitanya Thakor,

We are pleased to offer you the position of **Web Development Intern** at **GeoLens Technology**, starting from **July 5, 2025**. This internship will span **90 days** and conclude on **October 2, 2025**.

**Internship Details:**

**Position:** Web Development Intern

**Start Date:** 5th July 2025

**Duration:** 3 Months (90 days)

**Working Hours:** Monday to Friday, 9:30 AM to 7:00 PM

**Training & Mentorship:** You will be provided with necessary training, resources, and guidance during the internship.

**Internship Policies & Requirements:**

**Confidentiality:** All information, code, and materials shared with you during the internship must be treated as confidential and must not be shared with any third party.

**Attendance:** Full attendance during working hours is mandatory. Any leaves must be pre-approved by your supervisor.

**Code of Conduct:** You are expected to maintain professional behavior, meet deadlines, and actively participate in all assigned tasks.

**Termination:** The company holds the right to terminate the internship at any time due to misconduct, breach of confidentiality, or underperformance.

**Completion Certificate:** A certificate of internship will be provided upon successful completion of the internship and subject to satisfactory performance and adherence to company policies.

**Equipment:** You are expected to use your own laptop/computer unless otherwise arranged.

**Remote/On-site:** Remote

We believe this opportunity will help you gain valuable experience and practical skills in web development. Please confirm your acceptance of this offer by replying to this email or signing and returning a copy of this letter by **July 4, 2025**.

We look forward to having you on board.

Warm regards,

**GeoLens Technology**