

Contact

Supertech Crossing Republik
Ghaziabad
8565807164 (Mobile)
hariomtrivedi9@gmail.com

www.linkedin.com/in/hariom-trivedi-56b03a64 (LinkedIn)

Top Skills

General Management
Cloud Computing
Blockchain

Languages

Hindi
English

Certifications

Project Management
Leadership skill
Analyzing and Visualizing Data with
Microsoft Power BI
Operations Management
CSRL

Hariom Trivedi

Manager (HOD) - IT & Operations | Operation Management |
Data Analysis | IT Support Expert | PG Certification in General
Management & Digital Transformation from IIT Roorkee | PMP
Certified | Alumni of JNV Hardoi
Ghaziabad, Uttar Pradesh, India

Summary

As a dedicated Manager (HOD) in IT & Operations, I specialize in aligning technology with operational strategy to drive sustainable efficiency, cost optimization, and data-driven decision-making. With a Post Graduate Certification in General Management from IIM Ranchi and PMP certification, I bring a combination of strategic insight, rigorous project management, and expertise in advanced analytical tools that elevate organizational performance.

Core Competencies:

Process Optimization & Operational Management: Proven expertise in re-engineering processes to streamline workflows, optimize resources, and enhance productivity while reducing operational costs.

Advanced Data Analysis & Visualization: Proficient in Power BI and advanced Excel, transforming complex data into actionable insights and fostering informed decision-making across teams.

IT Tools & Support: Comprehensive experience managing IT infrastructures and support systems, ensuring reliability, security, and seamless functionality across business units.

Project Leadership: Utilizing PMP-certified methodologies to oversee cross-functional projects, deliver results within scope, on time, and within budget, and drive strategic outcomes.

My professional approach is anchored in fostering innovation, improving process efficiencies, and building resilient operations that support organizational goals. I am keen to collaborate with forward-thinking professionals and industry leaders to further elevate operational excellence within IT and Operations.

Experience

CSRL

Manager IT and Operations (HOD)

September 2023 - Present (1 year 11 months)

New Delhi, Delhi, India

An experienced IT and Operations Manager at CSRL, skilled in technology management and process optimization. With a postgrad from IIM Ranchi and certifications in MS SQL and Power BI, combines technical expertise with strategic insight to drive efficiency and data-driven decision-making.

PeopleApps Technologies

Senior Operations Manager

April 2023 - September 2023 (6 months)

New Delhi, Delhi, India

Results-driven Senior Operations Manager with over 5 years of experience in optimizing operational processes within the IT sector. Adept at leading cross-functional teams to enhance service delivery, streamline workflows, and implement strategic initiatives that align with organizational goals. Proven expertise in project management, vendor negotiation, and performance monitoring, with a strong focus on continuous improvement and operational excellence. Committed to fostering a collaborative work environment that drives innovation and efficiency.

Centre for Social Responsibility & Leadership

Manager IT and Design

November 2014 - April 2023 (8 years 6 months)

New Delhi, Delhi, India

An experienced IT Manager and Design Specialist, currently leading IT operations and supporting design needs at CSRL. Skilled in system management and data solutions, with expertise in graphic design and creating impactful presentations, bringing a creative and technical approach to enhance organizational processes.

Education

Indian Institute of Technology, Roorkee

Executive Post Graduate Certification, General Management in Digital Transformation · (February 2024 - March 2025)

JAGRAN COLLEGE OF ARTS, SCIENCE & COMMERCE, JUHI,
Bachelor of Commerce - BCom, Business/Commerce, General · (2012 - 2015)

Croma Campus

Certification Courses, Information Technology Project
Management · (September 2023)

Arena Animation

Bachelor's degree, Graphic Design and Web Design · (2013 - 2015)