

Framed Rever Private Limited (FILMBAKER)



Work Experience Letter

Dear Sir/Madam,

This certificate of employment confirms that Mr. JOSEPH PAUSUANTHANG VALTE was a part of our organization from 11-10-2023 to 29-11-2024. He held the position of Data Entry Operator in our company FILMBAKER but also handled some other departments like Email Campaign, Lead Generation whenever it was required.

Following were the roles and duties that we had assigned to Mr. JOSEPH PAUSUANTHANG VALTE during the aforementioned period:

Entering office expenses and updating office data into computer systems using word processing, spreadsheets, googlesheet and Excel, Comply with data integrity and security policies, and protect sensitive customer information, Perform regular data backups to prevent data loss, Generate reports, Troubleshoot processing errors, Communicate with team members or clients to resolve problems, Creating and sending invoices, Providing payment assistance, Preparing reports, Maintaining budgets, Email Campaigning and Lead Generation.

During this tenure, Mr. JOSEPH PAUSUANTHANG VALTE has shown great dedication and punctuality and we also approve of his character as an understanding and helpful team member.

Please feel free to contact us for any more details about the employment of Mr. JOSEPH PAUSUANTHANG VALTE

Sincerely,

A handwritten signature in black ink, appearing to read 'Amuda Dinakar', written in a cursive style.

Amuda Dinakar

FRAME REVER PVT LTD (FILMBAKER)

610, 5TH FLOOR, OXFORD TOWER, 139, HAL OLD AIRPORT ROAD, KODIHALLI, BENGALURU,
KARNATAKA 560008