

**N.Ravikumar,
M.Com [Computer Application]**



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Communication Address:

No.07, Krishnappa Street,
Vedhachalam Nagar,
Back to Surya Mahaal,
Sevilimedu,
Kanchipuram – 631 501.
Tamil Nadu. India.

Personal Data :-

Father's Name : S.M.Nagappan

Date of Birth : 10-04-1965

Age : 60 Years

Sex : Male

Nationality : Indian

Religion : Hindu

Mother Tongue : Tamil

Marital Status : Married & Having
Two children

Last Salary
Drawn : 10.29 Lakhs CTC

Passport No : K4249881

Objective

Proactive manager with demonstrated leadership abilities, strategic planning expertise and problem solving acumen. Assist senior managers with accomplishing demanding targets by encouraging staff and coordinating resources. Methodical & well organized in optimizing coverage to meet operational demands.

Key Achievements

- ☒ Implemented Export Control Sheet to monitor the Export Benefit claims from DGFT effectively.
- ☒ Implement the Supplier Recon periodically-Passing necessary entries both side to match the ledgers.
- ☒ Proactive during emergency-Avoid unnecessary time delay to retrieve the old BRCs-Make new one & submit proper supporting and get signed from the Bank Officials.

Work History

Feb'2009 to Apr'2025 Associate Manager – Finance

***SAME DEUTZ-FAHR INDIA P.LTD
Ranipet, Tamil Nadu.***

- ☒ Company Overview : Tractor, Engine & Spares Mfg Industry
- ☒ GL Analysis, Audit Co-ordination, Maintenance of Fixed Assets schedules, Capitalization and Preparation of Interaction with Banks, Preparation of Bank Reconciliation Statement, Handling Insurance related activities, Income Tax TDS & TCS remittances & up to filing the returns, Remittance of Self Assessment Tax, Advance Tax, Payroll activities in Accounts dept., i.e Remittance of PF, ESI, Labor Welfare Fund, Superannuation Fund up to reconciliation of accounts & Preparing Audit schedules for statutory payment. Accounts Receivables & Invoice processing, Accounts Payable including Supplier Reconciliation, Filing and maintaining of Export Benefit Schemes (FMS, SFMS, MLFPS & MEIS).
- ☒ Reporting to Whole Time Director-Cum-C.F.O & GM-Finance.

Feb'2008 to Jan'2009 Officer - Finance

***DELPHI-TVS DIESEL SYSTEMS LIMITED
Mannur, Sriperumbudur, TamilNadu.***

- ☒ Company Overview : Fuel Injection Pump Mfg. Company
- ☒ Payroll activities in Accounts department, Re-imbusement of Expenses, Insurance claims, Disbursement of Salary to the Employees through bank advise, Preparation, Remittance of Staff Income Tax, Filing the return & issue the TDS Certificates to the employees.
- ☒ Reporting to VP – Finance & AVP - Finance

Oct'1994 to Jan'2008 Sr. Accounts Assistant

**THIRUMALAI CHEMICALS LIMITED,
SIPCOT, Ranipet, Tamil Nadu.**

- ☒ Company Overview: Chemical Manufacturing Company
- ☒ Cash Re-imburement of all expenses, Accounts Payable, Accounts Receivables, All Activities for Staff Income Tax, TDS 24Q, 26Q, 27Q Quarterly return filing & issue the TDS Certificates, Sale Tax, Central Excise, Service Tax including return filing, Customer Order Process for Domestic & Exports and arrangement of Trucks / Containers for dispatch of finished goods and preparing sales documents complying the Sale Tax, Service Tax & Central Excise procedures.
Reporting to Senior Manager – Accounts & Admin.
- ☒

Apr'1993 to Sep'1994 Accounts Assistant

**SWAN ENTERPRISES Pvt. LTD.,
Chennai, Tamil Nadu.**

- ☒ Company Overview : Refinery parts Mfg Engineering Fabrication Factory
- ☒ Purchase of Raw Material & Tools as per the Factory Manager's specification, Payment follow-up with customers, Maintaining the Factory employees attendance & disbursement of salary, Assist the Accounts Officer for Sale Tax, Central Excise Formalities.
- ☒ Reporting to MD & Factory Manager.

Sep'1988 to Jan'1993 Supervisor-Cum-Cashier

**FOOD CORPORATION OF INDIA, Food Storage Depot,
Sevur, Katpadi, Vellore Dist., Tamil Nadu**

- ☒ Company Overview: Handling and Transporting of Food Grains for FCI, FSD, Sevur.
- ☒ Supervision of 250 Laborers for loading & unloading of food grains Trucks & Wagons, Collect the work slip, raised the bills & follow up for payment from FCI, Disbursement of wages to the laborers on daily basis.
- ☒ Reporting to Assistant Manager [Depot] & H&T Contractors for FCI.

Nov'1987 to Aug'1988 Audit Assistant

- ☒ **Pattukkottai Azhagiri Transport Corporation, Head Office,
Abdullapuram, VLR. Tamil Nadu.**
- ☒ Company Overview : Central Receipt Audit Department
- ☒ Auditing the Ticket books along with Invoices [Expense & Collection Beta etc]
- ☒ Reporting to Office Manager CRA Section at PATC Head office, Vellore.

Declaration

I hereby declare that the above information is true to the best of my knowledge and belief. I am pleasure if I selected in your esteemed organization and do the best service in your concern.

Yours Sincerely,

Place : Kanchipuram

Date : 20.07.2025

[N.RAVIKUMAR]