

JATIN BHATT

9/B Archan Apartment, Jay Hind Char
Rasta, Maninagar, Ahmedabad -
380008

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PROFESSIONAL SUMMARY

Experienced and results-driven Accounting & Finance professional with over 20 years of progressive experience in financial operations, vendor management, GST/TDS compliance, and SAP FICO module. Proven ability to manage accounting processes, ensure timely payments, and collaborate with auditors. Known for precision, accountability, and dedication to organizational growth.

CORE COMPETENCIES

Financial Accounting & Reporting

SAP FICO & Tally ERP 9

GST & TDS Compliance

Vendor & Subcontractor

Reconciliation

Payment Processing & Bank

Reconciliation

Internal/External Audit Coordination

Team Leadership & Communication

PROFESSIONAL

EXPERIENCE

Manager - Finance & Accounts

JSK Web Services *Oct 2018 - Present,*

Pvt. Ltd., *Apr 2006 - Jan*

Ahmedabad *2015*

- Oversee end-to-end finance operations and vendor payments
- Handle quotations, general accounting, and follow-ups
- Manage internal audit interactions and bank reconciliations

Assistant Manager - Accounts

Ratnesh Metal *Sep 2017 -*

Industries Pvt. Ltd. *Sep 2018*

- Handled client and store invoice reconciliations
- Prepared TDS & GST statutory data and entries in Tally ERP 9

Assistant Manager - Accounts

JMC Projects (India) *Feb 2015 -*

Ltd., Jamnagar *Jun 2017*

- Processed sub-contractor and machinery bills in SAP FICO
- Liaised with Reliance auditors and ensured timely payment follow-ups

Assistant Manager - Accounts

Silvassa Industries Pvt. *Dec 1998 -*

Ltd. (Reliance Group) *Jan 2006*

- Managed vendor bills, payroll, and banking
- Responsible for accounting and payment follow-ups

EDUCATION

Bachelor of Commerce (B.Com)

Gujarat University 1997

TECHNICAL SKILLS

SAP FICO

Tally ERP 9

MS Office

Internet Applications

PERSONAL DETAILS

Date of Birth: 16-Apr-1974

Languages: Gujarati, Hindi, English

Marital Status: Married

Interests: Networking & Interpersonal

Interaction