

# Yashvardhan Sharma

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Mayur Vihar Phase 3, Delhi 110096 | +91-8209086390 | Sharma.yvardhan@gmail.com | www.linkedin.com/in/yvsharma

## About Me

Results-driven Lead Business Analyst with over 7 years of experience in financial services, business transformation, and data analytics. Adept at bridging business needs with technology solutions, delivering actionable insights, and leading global projects. Proficient in Excel, Power BI, Python, SQL, Microsoft Access, SharePoint, and Macros. Proven track record in stakeholder engagement, process optimization, and cross-functional collaboration.

## Experience

### **LEAD BUSINESS ANALYST | COLUMBIA THREADNEEDLE INVESTMENTS**

#### **APRIL 2024 – PRESENT**

- Collaborated with business stakeholders to gather, analyze, and document requirements for global transformation projects.
- Worked closely with business system analysts and technical teams to ensure smooth implementation of system updates and enhancements.
- Performed data validation, testing, and analysis to support business decision-making.
- Managed user access, performed table updates, and process changes.
- Conducted impact assessments for new system changes and assisted in end-to-end testing.
- Provided development support for business process improvements and automation initiatives.
- Facilitated communication between cross-functional teams, ensuring alignment with business objectives.
- Maintained detailed documentation of project requirements, workflows, and system enhancements.

### **DATA ANALYST | CETPA INFOTECH PVT. LTD.**

#### **OCTOBER 2021 – MARCH 2024**

- Engineered and optimized financial data models using SQL and Power BI to enhance data analysis, reducing processing time by 50%.
- Spearheaded process re-engineering to consolidate financial service processes, reducing paperwork by 75%.
- Collaborated with international finance teams to ensure timely delivery of critical financial projects.
- Architected and implemented a data warehousing solution using SQL, Python, and ETL tools, increasing data accessibility by 70%.
- Created interactive dashboards and reports using Power BI to communicate complex data findings to stakeholders.

### **QUALITY CONTROL SPECIALIST | VINAYAK DIAMOND TOOLS PVT LTD**

#### **OCTOBER 2020 – SEPTEMBER 2021**

- Designed and analyzed molds using CAD software, reducing production costs by 15% and improving product quality by 20%.
- Conducted experiments to optimize process parameters, increasing productivity by 10% and reducing defects by 5%.

### **TEAM LEADER | INFOSTER SIKSHA VIKASH SAMITI |**

#### **MAY 2018 – SEPTEMBER 2020**

- Led a team with expertise in Asset Management Investments Systems and Data.
- Developed solutions using Microsoft Access and Excel with VBA.
- Utilized AWS and SharePoint for development and collaboration.
- Implemented data governance practices to ensure data integrity and compliance.

## Education

**BACHELOR'S DEGREE | MAHARISHI ARVIND INSTITUTE OF ENGINEERING & TECHNOLOGY  
2014 - 2018**

## Skills & Abilities

- Excel (Advanced, VBA Macros)
- Power BI (Dashboard & Reporting)
- Python (Data Analysis & ETL)
- SQL (Data Modeling & Warehousing)
- Microsoft Access (Database Management)
- Stakeholder Engagement
- SharePoint (Collaboration & Development)
- Process Optimization
- Communication & Leadership
- Problem Solving
- Communication

## Certifications

- Complete Introduction to Excel
- Power Query
- SharePoint - Complete Guide to Microsoft SharePoint Online
- Microsoft Access Complete Beginner to Advanced
- Microsoft Power BI Desktop for Business Intelligence
- Microsoft Excel - Excel from Beginner to Advanced