

Dipak Kumar Mishra

C-3/54 Pramukh park

Gadkhol patiya, Ankleshwar

Dist. – Bharuch Gujarat

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CAREER OBJECTIVE:

To be associated with a Progressive and Innovative Organization that gives scope to apply my knowledge and skills, and to be a part of a team that dynamically works towards the growth of the Organization.

EXISTING WORKING SUMMARY:

- **Company Name** : Hindusthan M-I Swaco Limited.
- Nature of Business : Oil Field Chemical Manufacturing
- Position : Assistant Store
- Period of Working : Sept 2024 to Still Running

WORKING AREA:

● Roles & Responsibilities:-

- Warehouse management,
- Food Section retail management,
- SAP Knowledge,
- Retail Cash management,
- Dispatch management,
- ERP Knowledge,
- Remote Desktop (Ultimate) knowledge
- Export & import knowledge
- Asian paint safe panting service(Easy colour associate)

EXPERIENCE SUMMARY:

- 3 Years' experience in the Future Retail Limited (BIG BAZAR) (WEARHOUSE & STOCK INVENTORY)(NOIDA)
- 1Year experience in the Ratan polyplast PVT. LTD (DISPATCH OFFICER)(DAMAN)
- 1 Year experience in the arohan fianance service (CSR)(GORKHPUR)
- 1Year experience Asian paints. EAZY COLUR ASSOCIATE.(GORKHPUR)
- 1 Year experience Prime Roads Sales Marketing. (FARIDABAD)
- Hindustan M-I Swaco pvt ltd ankleswar panoli-present date

EDUCATION

- Post-Graduation with an aggregate 53.10% from D.D.U Gorakhpur 2016.
- Graduation with an aggregate of 51.61% from D.D.U Gorakhpur 2014.
- Intermediate with an aggregate of 56.00% from UP Board in 2011.
- High School with an aggregate of 61.12% from UP Board in 2009.

- Computer Basic Gujrat (NCEP)

ERP & COMPUTER APPLICATION:

- ✓ SAP (Knowledge of MM Module)
- ✓ MS Office (MS Power Point, MS Excel, MS Word)

SKILLS:

- ✓ Excellent interpersonal skills
- ✓ Team building skills,
- ✓ Book-keeping skills, analytical and problem solving
- ✓ Decision making skills,
- ✓ Attention to details and high level of accuracy

PERSONAL INFORMATION:

- ✓ Date of Birth : 3th July 1994
- ✓ Gender : Male
- ✓ Address : S/O Sunil Mishra Purnachhpar bhatni Deoria U.P.
- ✓ Marital Status : Married
- ✓ Nationality : Indian
- ✓ Language Known : English, Hindi,
- ✓ Current Location : Ankleshwar

DECLARATION:

Here by, I declare that the above stated information is true to the best of my knowledge

Dipak Kumar Mishra

Date:

Place: