Mohit Pandya

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Summary

Highly motivated **Senior Logistics Executive** with extensive experience executing efficient transportation of shipments and meeting customer demand while minimizing costs. Strengths include freight sales, carrier price negotiation and training. Provides strong and supportive leadership to work in a team environment. Proficient materials handling, logistics and warehouse operations specialist, skilled in movement of hazardous and special cargo in overseas mission-essential logistics operations. Computer-savvy and results-driven with skills in using material management software programs and databases for inventory control and logistics management. A personable and excellent communicator works collaboratively with people of diverse cultures. Motivated to meet deadlines, work independently and make decisions within assigned scope of responsibility. Possessing current Secret security clearance. Committed job seeker with a history of meeting company needs with consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand. I am a recent graduate with excellent research, technical and problem-solving skills. Detail-oriented and able to learn new concepts quickly.

Skills

- Cross-Functional Team Leadership
- Customs Compliance
- Advanced Excel
- Transportation Management
- Logistics Operations
- Warehouse Management
- Logistics Execution
- Transportation Management
- Vendor & Supplier Negotiation
- Distribution & Warehousing
- Transportation Planning

PROFESSIONAL Experience

Senior Logistic Executive in Zee learn ltd from July 2017 - Present.

- Developed and implemented strategic plans to improve overall logistics operations.
- Identified cost savings opportunities in the supply chain process.
- Managed customer service activities, including order processing and tracking shipments.
- Analysed logistics data to identify trends and develop strategies for improvement.
- Negotiated contracts with vendors for transportation services, warehousing, and inventory management.
- Supervised staff of logistics professionals to ensure timely delivery of goods.
- Drafted policies and procedures related to logistics operations.
- Coordinated with other departments on projects that impact logistics processes.
- Implemented best practices within the organization's supply chain network.
- Monthly and daily data management & follow up with vendor till gets end to end solution.
- Maintain Daily Products in and Out Report.
- Maintain Old Exchange Reports
- Vender Bill checking
- E-Invoice & E-Way Bill document.

- **Worked as ASSISTANT in JP Layers Outsourcing Pvt. Ltd. from march 2014 to Apr 2015**

- **Worked as Accountant in A.F.KHASGIWALA &CO. (C A) from Aug. 2013 to fab 2014.**

EDUCATIONAL DETAILS

- SSODL Pune (MBA In Supply Chain Management)
- Master of Commerce (**M.com**) from Mohan Lal Sukhadia University Rajasthan.
- Bachelor of Commerce (**B.Com**) from . Mohan Lal Sukhadia University Rajasthan
- HSC from State board with 1st class.
- SSC from State board with 1st class.

CERTIFICATIONS DETAILS

- Six Sigma Yellow Belt

TECHNICAL SKILLS DETAILS

- ERP Systems: SAP, Oracle, Microsoft Dynamics
- WMS/TMS: Manhattan, JDA, Blue Yonder
- Data Analysis: Excel, Tableau, Power BI

Career Objective

Seeking a responsible post for challenging position and looking forward to making a significant contribution in a company that offers a genuine opportunity for progression.

INTERESTS

- Travelling.
- Digital photography.

STRENGTHS

- Management skills.
- Negotiation skills.
- Knowledge of current OH & S procedures.
- Leadership qualities.

Personal INFORMATION

- **Father name: -** Suresh Chandra Pandya
- **Date of Birth:** 26/march/1995
- **Languages Known:** English & Hindi
- **GENDER:** male
- **RELIGION:** Hindu
- **MARITAL STATUS**: Married

DECLARATION

I do here by declare that the above particulars are true and correct to the best of my knowledge and belief.

Place: -

Date: -