

Chaitanya Singi

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Professional Summary

Results-oriented Data Analyst with 3.8 years of experience in transforming raw data into actionable insights. Proficient in **SQL, Python, Power BI, Tableau**, and **Microsoft Excel**. Demonstrated ability to design, develop, and deploy data models and dashboards that drive strategic decision-making and improve operational efficiency. Strong analytical thinker with expertise in data cleaning, ETL, and automation processes within Agile environments.

Technical Skills

- Programming Languages: Python, DAX
- Database Management: SQL Server, MySQL, Advanced SQL, ETL (SSIS)
- Data Visualization: Power BI, Tableau, Microsoft Excel
- Analytical Techniques: Data Modeling, EDA, KPI Tracking, Dashboard Development
- Tools & Platforms: Power Query, Excel Pivot Tables, Jira, Git
- Methodologies: Agile, SDLC, Data Warehousing, Business Intelligence (BI)
- Soft Skills: Problem Solving, Communication, Analytical Thinking, Team Collaboration

Professional Experience

Data Analyst | Inteq Software LLP, Begumpet | Feb 2022 – Sep 2025

- Analyzed and interpreted large datasets to provide actionable business insights, improving data-driven decisions by 15%.
- Designed and developed interactive Power BI dashboards and automated reports to visualize KPIs and trends.
- Conducted data cleaning, transformation, and validation ensuring high-quality and consistent reporting.
- Implemented SQL query optimization and ETL processes for improved data retrieval performance.
- Collaborated with cross-functional teams using Agile methodology to deliver analytics solutions.
- Reduced manual reporting time by 20% through automation scripts and Power Query.

Project Experience

SAGE Publications – Global Academic Publisher

- Utilized SQL Server (a2r schema) and Power BI for advanced analytics and business reporting.
- Designed and optimized data models to support scalable BI solutions.
- Implemented ETL processes using SSIS for data extraction, transformation, and loading.
- Leveraged Direct Query and Import modes in Power BI for optimized performance.
- Applied Agile principles in all phases of project development, including sprint planning and review.
- Delivered insights on audience behavior and market trends driving business growth.

Education

- Master of Computer Applications (MCA), Andhra Mahila School of Informatics – Osmania University
- Bachelor of Science (B.Sc) in Electronics, R.B.V.R.R Women's College

Achievements

- Streamlined data reporting processes, reducing analysis time by 20%.
- Delivered insights that improved marketing conversion rates by 10%.
- Developed and implemented dashboards adopted by executive leadership for decision-making.
- Recognized for improving data accuracy and reporting efficiency through automation.