

**Corporate office:**  
**DUROFLEX LIMITED**

(Formerly known as - Duroflex Private Limited)  
NR Trident Tech Park, 2<sup>nd</sup> Floor, 30/6, Hosur Rd,  
Muneswara Nagar, Sector 6, HSR Layout,  
Bengaluru, Karnataka - 560068.



**Registered office:**

P B No. 3808, Chungom, Alappuzha,  
Ambalappuzha, Kerala, India - 688011.

**CIN:** U36104KL1981PLC003447

Date: - 26-08-2025

PROVISIONAL OFFER LETTER

Dear Mr./ Ms. Hirdesh Sharma

Noida

This is with reference to the ongoing discussion with you for an exciting opportunity with Duroflex Ltd. In continuation to the final discussion, we are pleased to offer you the following terms and conditions:-

Designation: Store Manager  
Department: B2C-Retail COCO- North  
Location: Noida

Compensation & Benefits:

Section A: Fixed Remuneration:

Fixed Salary: INR 502000/- per annum( refer to attached Annexure)

Section B: Employee Benefits (additional):-

Medical & Hospitalization Insurance: As per Company Policy  
Accident Insurance Coverage: As per Company Policy  
Travel Reimbursement: As per the company Travel Policy

Duroflex Culture: Integrity, Innovation, and Fairness (IIF). Continuous improvement and Constant Learning is in our DNA.

Our Attitude: HARDER, BETTER, FASTER, STRONGER.TOGETHER

Reporting Line: Team Lead

EDOJ: 06-09-2025

You are requested to keep this offer and your appointment with Duroflex confidential for a period of time. A detailed appointment letter will be released on the day of joining. This letter can be treated as a Provisional Appointment Letter.

Kindly send us a received copy through email/ hand-delivered as a token of the offering acceptance.

As part of the hiring process, request you to share the following:

- Relieving letter of your current employer (Required before DOJ)
- Three References



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- Two photographs + copy of your educational certificates (Required on DOJ)

Looking forward to a thriving and exciting partnership together.

A handwritten signature in blue ink, appearing to read 'Arkadeb Chakraborty'.

Arkadeb Chakraborty

People Function Team

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SALARY BREAKUP ANNEXURE

SALARY COMPUTATION		
Components	Per Annum	Per Month
Part A		
Basic	2,51,000	20,917
HRA	1,00,400	8,367
Special Allowance	1,16,927	9,743
Gross CTC	4,68,327	39,027
Part B		
Provident Fund	21,600	1,800
Gratuity	12,073	1,006
Fixed CTC	5,02,000	41,833
Part C		
Total CTC	5,02,000	41,833

Arkadeb Chakraborty

Chief Human Resources Officer

People Function



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