

Offer Letter

To,
Manmohan Mahor
D-1352, Jahangir Puri,
Delhi - 110033

Dear **Manmohan**,

Congratulations!

We are very excited to make you an offer for the position of Digital Marketing Specialist at xLayer Technologies. Your relevant experience, knowledge of the domain and tools has impressed us and we believe you will make a valuable addition to our organization.

Position: Digital Marketing Specialist
Start Date: 11 January 2021
Salary: INR 70,000 per month

Your primary responsibilities will include planning, developing, implementing and managing the overall digital marketing strategy. In addition, you will be responsible for managing, guiding and training digital marketers and other marketing positions in the team.

Upon your joining we will provide you with the details of your role along with long term and short term targets.



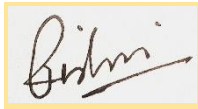
Since you will be working remotely, we expect you to adhere to our remote working policies that will be shared once you join.

You will be entitled to various privileges/benefits/leaves including medical insurance which will be communicated to you in due time.

We have a very open culture at the workplace to promote collaboration. While you will enjoy the benefits of openness, we expect you not to make any comments around religion, gender, community, color, clothing or politics. Drug abuse is a strict no. If you are found violating any of these, the Company can terminate the agreement without any notice.

From time to time we will update you with our company guidelines and policies. We expect you to comply with them. Both you and xLayer can terminate this service contract with a 30 days notice.

Welcome onboard!



Tanay Debnath, HR Incharge

Declaration

I have read and understood the above terms and conditions and agree to abide.


_____