

ANEESH V S

STORE IN-CHARGE

Trivandrum, India | +91 7994594958 | aneeshvs.mdr@gmail.com

SUMMARY

Highly experienced Store In-Charge / Store Keeper with 17 years of proven experience in large-scale retail operations at LuLu Group, Muscat. Expertise in inventory control, stock management, GRN verification, supplier coordination, and store operations. Strong background in maintaining accurate stock records, minimizing shrinkage, supervising store staff, and ensuring smooth inward-outward material flow. Adept at basic computer operations and store documentation, with multilingual communication skills suitable for GCC retail and warehouse environments.

WORK EXPERIENCE

STORE IN-CHARGE

2017 – 2025

LuLu Group – Muscat, Oman

- Led end-to-end store operations, overseeing inventory control, material handling, and store administration.
- Supervised store staff, ensuring compliance with safety, discipline, and housekeeping standards.
- Planned and executed daily, weekly, and monthly stock reconciliation and cycle counting activities.
- Controlled shrinkage, damages, and stock variances through preventive inspections and corrective actions.
- Ensured accurate documentation for GRNs, stock transfers, returns, and audit requirements.
- Coordinated closely with procurement, warehouse, and sales teams to maintain uninterrupted stock flow.

STORE KEEPER

2008 – 2017

LuLu Group – Muscat, Oman

- Managed day-to-day storekeeping activities including receiving, inspection, storage, and issuing of materials.
- Verified delivery notes, invoices, and GRNs to ensure accuracy in quantity, quality, and documentation.
- Maintained systematic records of stock inward and outward movements to support audits and reporting.
- Implemented FIFO and proper stock rotation methods to minimize losses and prevent expiry.
- Conducted regular stock checks and assisted in reconciliation to identify and resolve discrepancies.

EDUCATION

Higher Secondary Education - VVHSS, Poredom - 2002

Secondary school Leaving Certificate - NSS Higher Secondary School, Madavoor - 2000

CORE COMPETENCIES

TECHNICAL SKILLS

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|---|---|------------------------------------|
| • Store Keeping & Inventory Control | • FIFO / Stock Rotation | • Basic Computer Knowledge |
| • Stock Inward / Outward Management | • Team Supervision & Store Administration | • MS Office (Basic – Word & Excel) |
| • GRN & Documentation | • Basic Computer Operations | |
| • Stock Reconciliation & Cycle Counting | • Retail Store Management | |
| • Vendor & Supplier Coordination | • Reporting & Record Maintenance | |
| • Warehouse & Store Operations | • Loss Prevention & Shrinkage Control | |
| • Material Handling & Storage | | |

LANGUAGES: English | Hindi | Arabic | Malayalam