



# KANDEL OVERSEAS PRIVATE LIMITED

Corporate Office: Shri Ram Tower,  
Kedarpur, Mothorawala Road,  
Dehradun, Uttarakhand – 248115  
Contact: 9058036379 | Email:  
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## Dear Pankaj Uniyal

We are pleased to offer you the position of **Center Manager** at our organization. In this role, you will be responsible for leading and managing team operations, ensuring smooth workflow, and achieving monthly targets. Your responsibilities will include guiding team members, overseeing daily performance, coordinating with management, handling escalations, and ensuring quality standards in all processes.

As a Center Manager, you will also play an important role in process planning, training support, task allocation, reporting, motivating the team, and ensuring compliance with company policies. Your leadership skills, experience, and dedication will be essential in driving overall team productivity and organizational growth.

Here are a few key details of our proposal:

- Position: Center Manager
- Work Location : Dehradun Office
- Salary : 60,000

We look forward to having you as an important part of our team and are confident that your contribution will significantly strengthen our operations.

Regards,

**Rahul Pandit**

DIRECTOR

**Contact:**

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