

Dear Archisha,

Greetings from The Pep House!

We are delighted to formally welcome you to our team as the CopyWriter. Congratulations on your successful selection for this pivotal role, and we are confident that your experience and strategic insights will play a significant role in driving our digital growth forward.

Here are the key details of your appointment:

Position: CopyWriter

Date of Joining: 18/02/2026 (Tuesday)

Reporting Time: 09:00 AM

Office Timing: 09:00 AM to 06:30 PM (Monday to Saturday)

Your remuneration with us is : ₹9,000 per month

Your role will be instrumental in enhancing our online visibility, improving organic reach, and leading a dynamic team toward measurable success. On your first day, please bring along two valid photo ID and aadhar card and pan card, verify and cancelled cheque or first page of your passbook

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We're excited to have you on board and look forward to an inspiring and productive journey together.

Should you have any questions or need further information before your joining, feel free to reach out. Please confirm once you received the mail.

Once again, welcome to The Pep House family!

**Warm regards,
Rishika Sen
HR & Admin
The Pep House**