

Ruchi Patil

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Professional Summary

Results-driven and responsible professional with 9 months of experience in backend operations and team leadership. Skilled in communication, data management, and workflow coordination. Proven ability to manage tasks efficiently and support team performance in fast-paced environments.

Work Experience

Team Leader (Backend) – Microtech Solutions (Reliance RESQ), Mumbai

Duration: 9 Months

- Led backend operations ensuring smooth workflow
- Managed service requests and issue resolution
- Maintained reports and documentation
- Coordinated with team members to meet targets
- Provided strong customer support

Key Skills

- Communication & Interpersonal Skills
- MS Excel & Data Management
- Team Leadership & Coordination
- Problem Solving
- Time Management

Education

Higher Secondary (Commerce Stream) – Completed

Languages

English (Professional) | Hindi (Fluent) | Marathi (Fluent)